

CLIENT PROFILE

CLIENT NAME

TITLE	MR/MRS/MS
FIRST NAME	
SURNAME	

COMPANY NAME

COST CENTRE

COMPANY ADDRESS

HOME ADDRESS

TELEPHONE NUMBER

EMAIL ADDRESS

FAX NUMBER

MOBILE NUMBER

PASSPORT DETAILS

PASSPORT NUMBER

DATE OF BIRTH

DATE OF ISSUE

EXPIRY DATE

PLACE OF ISSUE

NATIONALITY

COUNTRY OF RESIDENCE

ALIEN REG. NO. (Green Card)

PASSPORT MACHINE READABLE

YES / NO

CREDIT CARD NUMBER

AIRLINE MEMBERSHIPS

BA

NH

JL

VS

OTHERS

SPECIAL DIETARY NEEDS

SEATING

LONG HAUL

SHORT HAUL

RENT-A-CAR MEMBERSHIP

HOTEL MEMBERSHIP NUMBER

HILTON

SHERATON

INTERCONTINENTAL

OTHER

SMOKING /NON SMOKING ROOM PREFERRED